

# Application For Employment



We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

**(Please Print)**

Position Applied For	Date of Application
How Did You Learn About Us ?	
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friend
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative
	<input type="checkbox"/> Walk-In
	<input type="checkbox"/> Other _____

Last Name	First Name	Middle Initial
Street Address	City	State
		Zip Code
Home Telephone Number		Alternate Telephone Number:

Have you ever filed an application with us before ?  Yes  No  
If Yes, give date \_\_\_\_\_

Have you ever been employed with us before ?  Yes  No  
If Yes, give date \_\_\_\_\_

Are you currently employed ?  Yes  No

May we contact your present employer ?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status ?  Yes  No

**Proof of citizenship or immigration status will be required upon employment.**

On what date would you be available for work ? \_\_\_\_\_

Are you available to work:  Full Time  Temporary  2nd Shift  
 Overtime  Some Weekends  3rd Shift

Are you currently on "lay-off" status and subject to recall ?  Yes  No

Have you been convicted of a felony within the last 7 years ?  Yes  No  
**Conviction will not necessarily disqualify an applicant from employment.**

If Yes, please explain \_\_\_\_\_

	Name & Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate College				
VoTech				
Community College				
Other (Specify)				

Are you currently enrolled in the Machinist Apprenticeship Program ?

Yes

No

<b>Describe any specialized training, shop classes, apprenticeship, and skills.</b>

<b>Describe any <i>job-related</i> training received in the United States military.</b>

<b>List professional, trade, business or civic activities and offices held.</b>
You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

# Employment Experience

Start with your present or last job and list 5 years of employment history. Please explain any gaps in employment. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status. You may attach another sheet of paper if necessary.

1.	Employer		Dates Employed		Work Performed & Job Duties
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
Job Title		Supervisor			
Reason for Leaving					
2.	Employer		Dates Employed		Work Performed & Job Duties
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
Job Title		Supervisor			
Reason for Leaving					
3.	Employer		Dates Employed		Work Performed & Job Duties
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
Job Title		Supervisor			
Reason for Leaving					
4.	Employer		Dates Employed		Work Performed & Job Duties
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
Job Title		Supervisor			
Reason for Leaving					

**Please note: Effective January 1, 1994,  
Youngers & Sons is a tobacco free company on all premises.**

# Specialized Skills

# Check Skills/Equipment Operated

_____ Personal Computer	_____ Fanuc Controls	_____ Hydraulic Press
_____ Calculator	_____ CNC Lathe	_____ Metal Saw
_____ Calipers	_____ CNC Mill	_____ Welding
_____ Micrometers	_____ O.D. Grinder	_____ Other (list):

State any additional information you feel may be helpful to us in considering Your application.

---

---

## Personal References

1.	_____ (_____) _____	_____
	<b>Name</b>	<b>Phone #</b>
	_____	
	<b>Job Title</b>	
2.	_____ (_____) _____	_____
	<b>Name</b>	<b>Phone #</b>
	_____	
	<b>Job Title</b>	
3.	_____ (_____) _____	_____
	<b>Name</b>	<b>Phone #</b>
	_____	
	<b>Job Title</b>	

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED**

I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.

I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the United States.

I authorize any of the persons or organizations referenced in this application to give any and all information concerning my previous employment, education, or other information they might have, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

Sign Here: \_\_\_\_\_ Date: \_\_\_\_\_